



Basecamp UK - Method Statement

Basecamp UK employees and self-employed labour will comply with the requirements of the Health and Safety at work act 1974 and all other relevant health and safety legislation. Basecamp UK employees and self-employed labour will also comply with the companies Method Statements, Risk Assessments, Safety Policy and Environmental Policy together with any specific site rules and where applicable, the requirements of the client's Safety Policy and Health and Safety plans.

Description of work - Hire of mobile showers units.

Basecamp requirements from client

1. Level and firm ground for unit positioning
2. Each unit requires a 25ml fresh water feed.
3. One 16 amp C form which draws a maximum 1.5 kw each.
4. Suitable drainage for grey water with no public access
5. Fencing available to prevent public access to hazardous areas.

Access process

- Upon arrival staff will park then report to the appointed contact where they will receive a full briefing for the event.
- Units will be delivered on site by a four wheel drive.

Briefing to all staff

- All employees and self-employed labour will have read Basecamp UK. Health and Safety Policy.
- All those who may be driving on site will be briefed and informed of site speed limits and pedestrian only zones and will do their best to carry out duties during off peak times where ever possible.

- Basecamp UK also follows a strict drug and alcohol free policy. Anyone who does not adhere to this will be relinquished of duties and ask to leave the site.

Methodology

- Whilst units are being sited or unloaded the area should be clear of pedestrians including other crew working on site.
- Units need to be sited on firm level ground.
- They will then be levelled and stabilised to ensure smooth and safe running throughout the event.
- Gas, water and electric supplies will be fitted to each unit.
- Each unit will be checked for safety, cleanliness, faults or damage and be in good working order. If cleaning has been requested the unit will be maintained and regularly checked.
- All staff supplied by Basecamp UK will have the relevant experience and training to set up and manage the shower units safely and efficiently.
- All staff will be supplied with the appropriate tools and PPE to carry out the work required. Breaks will be taken in specified intervals to prevent fatigue.

Supervision, Controls and Monitoring

- All staff are trained in safe working methods as laid out by this method statement and associated risk assessments are complied with.
- Basecamp UK staff will liaise with the onsite contacts at all times.
- All gas water heaters have valid gas safety certificates and regular safety and maintenance checks.
- All water is provided from the event team via a reliable source.
- Each shower unit has a current annual PAT test.
- All units are fitted with non slip flooring and steps are made with checker plate to prevent sliding when wet.
- Regular maintenance checks are carried out on shower units

Additional Safety Precautions

- All operatives will understand and comply with Basecamp UK Method Statements and Risk Assessments.

- Any accidents will be reported in the accident book.

Operator Training

- All staff will be required to comply with the requirements of the site induction training given by Basecamp UK. and the client.
- All staff employed by or sub-contracted to Basecamp UK will be experienced and trained in the work that they are undertaking. Experienced staff will supervise any trainees.

Safety of third parties

- All employees will be made aware during the briefing of any risks their work can impose on others in the vicinity.
- Work will only be undertaken so as to minimise these risks or when necessary adequate protection is in the place.
- Basecamp UK. employees will cooperate and coordinate with others e.g. Electricians, Plumbers and site crew to control any health and safety risks.

Environmental Controls

- Working areas will be tidied regularly and waste removed where it will be recycled or disposed of.

Personal Protective Equipment, First Aid and Emergency Procedures

- All staff will be required to wear the correct safety clothing for individual jobs. (e.g. gloves for cleaning and steel toe cap boots for loading/unloading units.)
- Staff are trained and aware of emergency procedures to be carried as written in the company's risk assessments.
- Staff will contact the event safety team immediately with any first aid or emergency situation that arises.
- First aid kits are stored in all the vehicles for use by Basecamp UK employees. Any accident will be recorded in the accident book

Related Legislation

Health and Safety at work act 1974

First Aid Work Regulations 1981

Gas Safety (Installations and Use) Regulations 1998